



[www.eehvinfo.org](http://www.eehvinfo.org)

## EEHV Advisory Group Research Support Letter Protocol

Instructions for interested researchers to gain EEHV Advisory Group (AG) support will be available as a link on the eehvinfo.org website. A letter of support from the EEHV AG does not imply that samples (either banked or collected prospectively) will be provided for the project or ensure grant funding will be obtained. Participation in any project is still at the discretion of each elephant-holding facility from which samples may be requested. The scientific validity of projects will be evaluated by the funding organization. This is not a goal of the review process by the EEHV AG Research Committee.

### Proposals:

- Research proposals should be a maximum of 3 pages in length
- Proposals should include
  - Project title
  - Authors and affiliations
  - Confirmation of IACUC approval
  - Summary of proposal or abstract
  - Brief literature review
  - Goals of the project and justification of work
  - Hypotheses
  - Materials and Methods
  - Timeline and likelihood of publishing completed work
- Biosketch of the primary investigator should be included. If the project's PI is a student/ intern/ resident, CV's of both the primary applicant and their principal mentor are required
- Submitters are requested to include any letters of support from collaborators, collaborating institutions, NGO and government approval letters (if indicated)
- **All application documents are to be submitted to the Research Committee: Chair – Dr. Jaime Landolfi, University of Illinois Zoological Pathology Program; [jaimeland@gmail.com](mailto:jaimeland@gmail.com), [landolfi@illinois.edu](mailto:landolfi@illinois.edu)**

### Format:

Research proposal documents should be typed single spaced, using margins of 1" top, bottom, right and left, Times font and font size 11

### Evaluation matrix:

Proposals will be evaluated based on -

1. Validity of the hypothesis(es)
2. Usefulness of proposed work to positively impact/advance health and care of elephants in their native ranges and/or under human care, specifically related to EEHV
3. Project feasibility and timeline
4. Likelihood of producing publishable data

<b>Criteria to be evaluated – To be completed by review committee only</b>	<b>Score between 0 and 5 (0 being the lowest and 5 the highest point allocated)</b>
Validity of hypothesis(es)	
Usefulness of results	
Materials and methods feasibility	
Realistic timeline	
Potential for publication	
Total points (maximum 25 points) <ul style="list-style-type: none"> <li>● 0 to 10 – rejected</li> <li>● 11 to 15 – resubmit with revisions</li> <li>● &gt;15 – accepted for EEHV AG support</li> </ul>	

**Reviewing Protocol:**

- The chairperson of the Research Committee of the EEHV Advisory Group is responsible for the initial review of the protocol. Projects will then be forwarded to remaining Research Committee members for review. The Research Committee includes representatives with expertise in EEHV research, veterinary clinical medicine, and elephant management/ husbandry.
- Three reviews are required to determined eligibility for EEHV AG endorsement
- If required, additional EEHV AG members and/or outside experts may be consulted based on the proposal
- Expect a 2-week turnaround from the time of application submission to obtaining a response from the Review Committee
- The support letter will note that it is the responsibility of the funding group to evaluate the scientific validity of the project